

**WORK ALLOCATION
IN THE DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE
AS ON 03.07.2020**

I. AMONG SENIOR OFFICERS

Name	Designation	Work allocated
Shri Shailendra Singh, IAS(MP:88)	Additional Secretary	FDI Policy, Foreign Investment Facilitation Section, FDI Data Cell, Ease of Doing Business, Boiler, NPC&QCI, International Cooperation- Asia (ex ME), International Cooperation-Europe, Salt, Public Procurement, Industrial Licensing, Supervision of all work related to technical regulations, International Cooperation-Americas
Shri Shashank Priya, IRS(C&CE:88)	Additional Secretary & Financial Adviser	Finance-I, Finance-II, Budget & Accounts
Shri A S Bhal, IES(85)	Senior Economic Adviser	Besides functions of Economic Adviser, matters related to Industrial Policy, Industrial Statistics, Coordination matters of DPIIT
Shri Anil Agrawal, IPS(UP:88)	Joint Secretary	Leather and Footwear, Cement, Paper, Linoleum and Rubber, Internal Trade (except e-Commerce), International Cooperation-Africa, Middle East & Oceania, Startup India, Legal Editing Section, Consumer Industry, Light Engineering Industry, Industrial Enterprise Memorandum, Supervision of all work related to technical regulations
Ms Sumita Dawra, IAS(AP:91)	Joint Secretary	Vigilance, MIIUS Scheme, NPC& QCI, Manufacturing Policy, UNIDO, Investment Promotion(MII), International Cooperation-Asia (ex ME), Explosives
Ms V Radha, IAS(MH:94)	Joint Secretary	Ease of Doing Business, Global Competitiveness Index, Salt, Industrial Licensing, International Cooperation-CIS countries, Project Monitoring Group

Shri Ravinder, IAS(UP:99)	Joint Secretary	IPR- Establishment, Patents, Trade Marks and GI, Copy Rights, IPR- Negotiations and Cooperation, Designs and National Institute of Design, IPR- CIPAM, Library, e-Commerce
Ms Manmeet K Nanda, IAS(WB:2000)	Joint Secretary	Public Procurement, International Cooperation- Americas, FDI Policy, Foreign Investment Facilitation, FDI Data Cell
Shri Rajendra Ratnoo,IAS (TN:2001)	Joint Secretary	North East Schemes, GST Subsidy Scheme, Himalayan States Schemes, Industrial Corridors & IICC, International Cooperation-Europe
Shri R K Singh, CSS	Joint Secretary	Cash, Public Grievances, O&M, RTI, Record Cell, Rajbhasha, Parliament, Establishment, General Admin matters.
Shri T.S.G. Narayannen	Technical Adviser (Boilers)	Boiler, Technical Support
Shri Rajesh Kumar Sharma, ISS(1999)	Deputy Director General	Industrial Production Statistics

II. DEPUTY SECRETARIES/DIRECTORS/EQUIVALENT

Sl. No.	Name of the Officer (S/Shri/Smt/Ms)	Work allocated
1.	Shruti Singh, Director	Startup India, Leather and Footwear, Investment Promotion(MII) Manufacturing Policy, MIIUS
2.	Sunita Yadav, Director	Finance-I, Finance-II
3.	Uday Singh Mina, Director	Himalayan States Schemes, Salt Commissioner
4.	Sampa Saha, Director	NPC&QCI, UNIDO
5.	Supriya S Devasthali, Director	Ease of Doing Business, Library, Global Competitiveness Index
6.	Nikhil Kumar Kanodia, Director	FDI Policy Section, Foreign Investment Facilitation Section, FDI Data Cell, Salt
7.	Surabhi Sharma, Deputy Secretary	e-Commerce, Copy Rights, Public Procurement
8.	Pooja Swaroop, Deputy Secretary	Consumer Industry, Light Engineering Industry, Industrial Enterprise Memorandum
9.	Shri Sachin Dhania, Deputy Secretary	Trade Marks and GI, IPR- Establishment, Patents, GST Subsidy Scheme
10.	Shri Karan Thapar, Deputy Secretary	IPR- Negotiations and Cooperation, Designs and National Institute of Design, IPR- CIPAM
11.	Narender Kumar, Deputy Secretary	Cash- Pay Rolls, Cash- Other Bills+ Cashier Cell, Public Grievances, Right to Information, Record Cell
12.	Pijush Dasgupta, Deputy Secretary	North East Industrial Development Scheme, International Cooperation- Europe
13.	Ashish Dutta, Deputy Secretary	Industrial Licensing, International Cooperation- Americas
14.	Raman Kant Sood, Deputy Secretary	Explosives, International Cooperation- CIS countries
15.	Asha Sota, Deputy Secretary	Vigilance, International Cooperation- Asia (ex ME)

16.	Yogesh Gupta, Deputy Secretary	General Administration, Protocol, SEO Cell, Establishment- Gazetted, Establishment- Non Gazetted, Establishment - Retirement matters, Establishment- Other matters, Establishment-D: Group D, R&I, Tariff Commission
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III. OFFICERS FROM TECHNICAL/ SUPPLY/ INSPECTION CADRES

Sl. No.	Name of the Officer (S/Shri)	Work allocated
1.	A.M. Balraj, SDO	Project Monitoring Group, Parliament, O&M, Web Information Manager, Cyber Security
2.	Mohd Z.K. Yusufzai, SDO	Boiler, Technical Support
3.	A.P. Singh, SDO	Industrial Corridors & IICC
4.	Dr. S.S. Gupta, SDO	Paper, Linoleum and Rubber, Internal Trade (except e-Commerce), Cement
5.	Dr. Ashish Kumar, SDO	Supervision of all work related to technical regulations
6.	Rakesh Kumar, Director	International Cooperation - Africa, Middle East and Oceania, Public Procurement
7.	Rajesh Gupta, Director	Public Procurement

IV. UNDER SECRETARIES/EQUIVALENT

Sl. No.	Name of the Officer (S/Shri/Smt/Ms)	Work allocated
1.	Binod Kumar, US	Light Engineering Industry, Consumer Industry including Technical Regulations
2.	A K Sabharwal, US	MIIUS, Manufacturing Policy
3.	Dayanidhi Joshi, US	Leather and Footwear, International Cooperation- CIS countries
4.	R K Punia, US	Cash- Pay Roll, Cash-Other Bills+ Cashier Cell, Record Cell, Public Grievances
5.	Shambhu Datt Sati, US	Establishment- Gazetted, Establishment- Non Gazetted, Establishment - Retirement matters, Establishment-D: Group D, R&I, Establishment- Other matters
6.	B.K. Sharma, US	Industrial Corridors & IICC

7.	P K Pattnaik, US	Salt, Industrial Enterprise Memorandum
8.	Kundan Kumar, US	General Administration, Protocol
9.	L Madan Kumar Reddy, US	Startup India, Legal Editing Section
10.	Pramod Kumar Samal, US	Designs and National Institute of Design, IPR-CIPAM, IPR- Negotiations and Cooperation
11.	Gokul Chand,US	NPC & QCI, UNIDO
12.	Rajesh Ranjan, US	IPR- Establishment, Patents, Library
13.	Sunder Singh, US	GST Subsidy Scheme
14.	D V S P Varma, US	Public Procurement
15.	Raj Kumar Soni, US	International Cooperation - Asia(ex ME), Vigilance
16.	Anuj Kumar, US	Finance-II
17.	R Mythili, US	Ease of Doing Business, Trade Marks and GI, Global Competitiveness Index
18.	Ram Naresh, US	Right to Information, O&M, Parliament, Web Information Manager, Cyber Security, SEO Cell
19.	Arun Kumar, US	Paper, Linoleum and Rubber, Cement
20.	B K Sethi, US	International Cooperation- Americas, Industrial Licensing
21.	Ganesh H Nikhare, US	Himalayan States Schemes, International Cooperation- Europe
22.	Anshu Mauli Kumar, US	Project Monitoring Group
23.		North East Schemes
24.	Anil Kumar Yadav, US	Investment Promotion(MII)
25.	Sushant Sudan, Deputy Director	OSD to Secretary, DPIIT
26.	Nayonika Dutta, Deputy Director	e -Commerce, Copy Rights
27.	Sunita Choudhary, Deputy Director	Industrial Statistics

TECHNICAL OFFICERS

Sl. No.	Name of the Officer (S/Shri)	Work allocated
1.	Nand Lal, Consultant	All work relating to Chemical Wing
2.	S.K. Jain, DO (Engg)	Boiler, Technical Support, International Cooperation- Africa Middle East and Oceania
3.	Sundeeep Chauhan, DO (Engg).	Explosives, Internal Trade (except e-Commerce)

V. SECTION OFFICERS

Sl. No.	Name of the Officer (S/Shri/Smt/Ms)	Work allocated
1.		Ease of Doing Business
2.		Public Procurement
3.	Mukul Kumar Gupta	Vigilance
4.	Usha Arora	Boiler
5.	Asha Rani	Cash- Pay Roll
6.	Asha Rani	Cash-Other Bills+ Cashier Cell
7.	Pardeep Kumar Kher	Cement
8.		Coordination
9.	Rohtas Singh	Office & Management
10.	Rooma Manchanda	MIIUS Scheme
11.	Yogesh Taneja	North East Schemes
12.	Rahul Handa	Establishment-Gazetted
13.	Rahul Handa	Establishment- Non Gazetted
14.	Geeta Sakhuja	Establishment - Retirement matters
15.	Nishi Sharma	Establishment- Other matters
16.	Suman Kumar	Leather and Footwear
17.	Anil Kumar Chauhan	Establishment-D: Group D, R&I
18.	Kumar Gaurav	FDI Policy Section
19.	Gaurav Kumar	Foreign Investment Facilitation Section
20.	Pradeep Toppo	IPR- Establishment
21.	Saji P Augustine	IPR- Negotiations and Cooperation
22.	Nutan Sanghal	Patents
23.	Uma Vijayan	Trade Marks and GI
24.	S Balaji	Designs and National Institute of Design
25.	Nutan Sanghal	IPR- CIPAM
26.		International Cooperation - Asia(ex ME)
27.	Achamma Rajan	International Cooperation- Europe, International Cooperation- CIS countries
28.	Suresh Kumar Chauhan	International Cooperation- Americas
29.		International Cooperation - Africa , Middle East and Oceania
30.	Ajay Priyadarshy	Industrial Corridors & IICC
31.	Madhu Singh, Economic Officer	NPC & QCI
32.	Vacant (Addl charge to Bimla Rawat)	Linoleum and Rubber
33.	T Hanumantha Rao	SEO Cell
34.	Dharam Pal	Right to Information, Record Cell
35.	Vacant (Charge to Shri Shahid	Manufacturing Policy

Sl. No.	Name of the Officer (S/Shri/Smt/Ms)	Work allocated
	Rasool, RO)	
36.	Naveen Kumar	Light Engineering Industry
37.	Ajay Kansal	Paper
38.	Bimla Rawat	Consumer Industry
39.	Saikat Das	Parliament
40.		Special Schemes
41.	Vacant	GST Subsidy Scheme
42.	Latha Jerish	Industrial Licensing
43.	P C Joshi	General Administration
44.	Sanjay Bhatt	Investment Promotion
45.	Ngulkhosat	Finance-II
46.	Sukh Dayal Bhalaik	Finance-II
47.	Gaurav Kumar Tripathi	Salt
48.	Saikat Das	Protocol
49.	Vacant	Technical Support
50.	Vacant	Finance-I
51.	Nitesh Ranjan	CIM Office
52.	Vacant	Budget & Accounts
53.	Suman Kumar	Startup India
54.	Vacant	Rajbhasha
55.	Vacant (Addl Charge to Shahid Rasool, Research Officer)	Industrial Enterprise Memorandum
56.	Vacant	Industrial Statistics
57.	Vacant	Library
58.	Latha Jerish	Public Relations & Grievances
59.	Surendra Singh	Explosives
60.	Gaurav Kumar Tripathi	UNIDO
61.	Gaurav Kumar	e-Commerce
62.	Arunesh Kumar Singh	Copyrights
63.	Sushil Bhalla	PMG

VI. AMONG EX-CADRE/OTHER CADRE POSTS

Sl. No.	Name of the Officer (S/Shri/Smt/Ms)	Work allocated
1.	Vacant (Director, L&I)	Library
2.	Goonjan Kumar, Assistant Director (IES)	FDI Policy Section, Foreign Investment Facilitation Section, FDI Data Cell
3.	Gajraj Singh, Joint Director (OL)	Rajbhasha
4.	Madhu Singh, Economic Officer	NPC & QCI

5.	Babu Lal Meena, Assistant Director (OL)	Rajbhasha
6.	Vacant, Assistant Director (OL)	Rajbhasha
7.	Geetha Venugopal, Research Officer	Foreign Investment Facilitation Section
8.	Shahid Rasool, Research Officer	Manufacturing Policy
9.	Neeraj Kumar Sharma, Research Officer	FDI Data Cell
10.	Des Raj Kapur, Assistant Librarian & Information Officer	Library
11.	Vacant (Protocol Officer)	Protocol
12.	Vacant (Addl Charge to Sh. Shahid Rasool, Research Officer)	Industrial Enterprise Memorandum
13.	Accounts Officer (Vacant)	Finance-II
14.	Vacant (Economic Officer)	
15.	Vacant (Economic Officer)	

Allocation of Ministries/Departments for handling coordination Work

A. Charge of Principal/ Senior Economic Adviser

1. Ministry of Micro, Small and Medium Enterprises
2. NITI Aayog
3. Department of Commerce

B. Charge of AS&FA (Shri Shashank Priya)

1. Department of Expenditure.

C. Charge of Joint Secretary (Shri Anil Agrawal)

1. Ministry of Earth Sciences
2. Ministry of Steel
3. Department of Skill Development and Entrepreneurship
4. Department of Science & Technology
5. Department of Scientific and Industrial Research
6. Department of Bio-Technology
7. Department of Animal Husbandry and Dairying
8. Department of Consumer Affairs
9. Ministry of Coal
10. Ministry of Power

D. Charge of Joint Secretary (Ms Sumita Dawra)

1. Ministry of External Affairs
2. Department of Investment & Public Asset Management
3. Ministry of Textiles
4. Ministry of Food Processing Industries
5. Department of Fisheries
6. Ministry of Environment, Forest & Climate Change
7. Ministry of New and Renewable Energy
8. Department of Chemicals & Petro –Chemicals
9. Ministry of Petroleum & Natural Gas
10. Department of Atomic Energy
11. Department of Heavy Industries
12. Department of Fertilizers

E. Charge of Joint Secretary (Ms V Radha)

1. Ministry of Corporate Affairs
2. Ministry of Labour and Employment
3. Department of Justice
4. Department of Land Resources
5. Ministry of Housing and Urban Affairs
6. Ministry of Home Affairs (Except D/o Official language)
7. Department of Defence
8. Department of Defence Production
9. Department of Defence Research & Development
10. Department of Economic affairs
11. Department of Legal Affairs
12. Legislative Department

F. Charge of Joint Secretary (Shri Ravinder)

1. Ministry of Electronics & Information Technology
2. Department of Telecommunication
3. Department of Financial Services
4. Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy
5. Department of AIDS Control
6. Department of Health & Family Welfare
7. Department of Health Research
8. Department of Pharmaceuticals
9. Department of Revenue
10. Department of Posts
11. Department of School Education and Literacy

12. Department of Higher Education

G. Charge of Joint Secretary(Shri Rajendra Ratnoo)

1. Ministry of Development of North Eastern Region
2. Department of Sports
3. Department of Youth Affairs
4. Ministry of Panchayati Raj
5. Department of Rural Development
6. Ministry of Mines
7. Department of Food and Public Distribution
8. Department of Water Resources, River Development & Ganga Rejuvenation
9. Ministry of Railways
10. Ministry of Road Transport and Highways
11. Ministry of Minority Affairs
12. Department of Space
13. Ministry of Civil Aviation

H. Charge of Joint Secretary (Ms. Manmeet K Nanda)

1. Ministry of Tourism
2. Ministry of Culture
3. Ministry of Women and Child Development
4. Ministry of Tribal Affairs
5. Department of Public Enterprises
6. Department of Agricultural Research and Education
7. Department of Agriculture, Cooperation & Farmers Welfare
8. Ministry of Information and Broadcasting
9. Ministry of Shipping

I. Charge of Joint Secretary (Shri R K Singh)

1. Department of Administrative Reforms & Public Grievances
2. Department of Pensions & Pensioners Welfare
3. Department of Personnel & Training
4. Department of Official Language
5. Department of Ex-Servicemen Welfare
6. Ministry of Social Justice & Empowerment
7. Ministry of Parliamentary Affairs
8. Department of Drinking Water & Sanitation
9. Ministry of Statistics and Programme Implementation

Allocation of States/UTs for handling Miscellaneous Coordination work

A. Charge of Joint Secretary (Shri Anil Agrawal)

1. Kerala
2. Uttar Pradesh
3. Punjab
4. Chandigarh
5. Haryana

B. Charge of Joint Secretary (Ms Sumita Dawra)

1. Andhra Pradesh
2. Himachal Pradesh
3. Telangana
4. Lakshadweep
5. Dadra & Nagar Haveli
6. Daman & Diu

C. Charge of Joint Secretary (Ms V Radha)

1. Andaman & Nicobar Islands
2. Gujarat
3. Maharashtra
4. Jharkhand

D. Charge of Joint Secretary (Shri Ravinder)

1. Chattisgarh
2. Bihar
3. Rajasthan
4. Uttarakhand

E. Charge of Joint Secretary (Ms. Manmeet K Nanda)

1. West Bengal
2. Karnataka
3. Delhi
4. Goa
5. Odisha

F. Charge of Joint Secretary (Shri Rajendra Ratnoo)

1. North East States (including Sikkim)
2. Jammu & Kashmir
3. Ladakh
4. Puducherry
5. Tamil Nadu
6. Madhya Pradesh

LIST OF SECTIONS

S. No.	New Name	Old Name
1.	Boiler	Boiler
2.	Budget & Accounts	Budget & Accounts
3.	Cash- other Bills	Cash- II
4.	Cash- Pay Roll	Cash- I
5.	Cement	Cement
6.	Consumer Industry	Consumer Industry
7.	Coordination	Coordination
8.	Copy Rights	IPR VII
9.	Designs and National Institute of Design	IPR V
10.	Ease of Doing Business	BE-I
11.	Establishment- Gazetted	E-I
12.	Establishment - D, Group D, R&I	Estt-D + R&I
13.	Establishment- Non Gazetted	E-II
14.	Establishment - Other Matters	E- IV
15.	Establishment - Retirement Matters	E- III
16.	Explosives	Explosive
17.	Finance- 1	Finance -1
18.	Finance - 2	Finance - 2
19.	International Cooperation- Americas	IP&IC- III
20.	International Cooperation- Asia (ex ME)	IP&IC- I
21.	FDI Policy Section	FC-I
22.	E-Commerce	
23.	Foreign Investment Facilitation Section	FC- II
24.	FDI Data Cell	FDI Data Cell
25.	General Administration	General Administration
26.	GST Subsidy Scheme	Planning
27.	Rajbhasha	Hindi
28.	Industrial Corridors & IICC	Industrial Corridor+ ID-I
29.	Industrial Enterprise Memorandum	Industrial Enterprise Memorandum (IEM)
30.	Industrial Licensing	Industrial Licensing (IL)
31.	Manufacturing Policy	National Manufacturing Policy (MP)
32.	Industrial Statistics	ISU
33.	International Cooperation - Africa Middle East & Oceania	IP&IC - IV
34.	International Cooperation - Europe	
35.	International Cooperation - CIS	
36.	IPR- Negotiations and Cooperation	IPR - II
37.	IPR- CIPAM	IPR VI
38.	IPR- Establishment	IPR- I
39.	Leather and Footwear	Leather
40.	Linoleum and Rubber	Linoleum and Rubber (LR)
41.	Library	Library
42.	Light Engineering Industry	Light Engineering Industry (LEI)
43.	Investment Promotion (Make in India)	BE- III
44.	MIUS Scheme	IIUS + ID-II

45.	NPC-QCI	NPC-QCI
46.	Office & Management	Office & Management (O&M)
47.	Paper	Paper
48.	Parliament	Parliament
49.	Patents	IPR - III
50.	Protocol	Protocol
51.	Public Procurement	BE- II
52.	Public Relations & Grievances	PR&C
53.	Right to Information	Right to Information
54.	Salt	Salt
55.	SEO- Cell	SEO Cell
56.	Himalayan States Schemes	Special Package
57.	Startup India	Startup India
58.	Technical Support	TSW
59.	Trademarks and GI	IPR- IV
60.	UNIDO	UNIDO
61.	Vigilance	Vigilance
62.	North East Schemes	DBA-II+ NER
63.	Internal Trade (except e-Commerce)	
64.	Global Competitiveness Index	