Government of India
Department of Industrial Policy and Promotion

Engagement of Senior Consultant/Consultant for Startup India

The Department of Industrial Policy and Promotion (DIPP) under Ministry of Commerce and Industry, Government of India invites application from eligible candidates for engagement as Senior Consultant/Consultant on contractual basis for the Startup India Initiative as per details given below.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name of Position</th>
<th>Number of positions</th>
<th>Age limit</th>
<th>Remuneration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Senior Consultant</td>
<td>1(one)</td>
<td>Not exceeding 45 years as on 1st September, 2016</td>
<td>An all-inclusive consolidated remuneration based on the qualification and minimum relevant experience is Rs.2.5 lakhs per month</td>
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<tr>
<td>2</td>
<td>Consultant</td>
<td>2(two)</td>
<td>Not exceeding 40 years as on 1st September, 2016</td>
<td>An all-inclusive consolidated remuneration based on the qualification and minimum relevant experience is Rs.1.5 lakhs per month</td>
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A. Qualifications/Essential criteria for the engagement

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<tr>
<th>Position</th>
<th>Qualifications/Essential criteria</th>
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| Senior Consultant | 1. At least 10 (ten) years of experience in a Startup or incubator /accelerator or seed/angel/venture fund organization. In this regard, the candidate must fulfill at least one of the following three requirements:  
   - Experience as a founder/co-founder of a registered Startup with at least three years in existence and with a minimum turnover of INR 2 crore in any of the last three financial years as proven from the audited balance sheets.  
   - Experience of heading an accelerator/incubator for at least 3 (three) years in the capacity of CEO/COO or above.  
   - Experience of managing a seed/angel/venture fund for at least 3 (three) years in the capacity of Principal or above.  
   2. Necessary skills of negotiation, networking, relationship building, analysis, communication and presentation. |
| Consultant | 1. At least 5 (five) years of experience in a Startup or incubator /accelerator or seed/angel/venture fund organization. In this regard, the candidate must fulfill at least one of the following three requirements:  
   - Experience as a founder/co-founder of a registered Startup with at least three years in existence and with a minimum turnover of INR 50 lakhs in any of the last three financial years as proven from the audited balance sheets.  
   - Experience of managing an accelerator/incubator in the capacity of manager or above.  
   - Experience of managing a seed/angel/venture fund in the capacity of manager or above.  
   2. Necessary skills of negotiation, networking, relationship building, analysis, communication and presentation. |
B. Job Profile

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<tr>
<th>Position</th>
<th>Brief Job Responsibilities</th>
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| **Senior Consultant** | • Assessment of the existing Startup ecosystem in the country  
• Identifying the national and international best practices and making recommendations to facilitate growth of Startups in India  
• Facilitation, supervision and monitoring of implementation of action plans, schemes and programmes for Startups  
• Ensuring alignment between various public and private agencies to realize the vision and goals of Startup India initiative.  
• Conceptualize and build a facilitation platform to fast track Startup action plan as well as strengthen Startup ecosystem in the country  
• Communicate and engage with stakeholders with respect to the facilitation platform/initiatives taken by the Department  
• Any other responsibility as identified by the department in respect of Startup Ecosystem in the country |
| **Consultant**     | • Assessment of the existing Startup ecosystem in the country  
• Identification of challenges and opportunities for startups in India  
• Assisting the department in terms of producing research documents related to current functioning, challenges and opportunities for Startups in India  
• Ensuring alignment between various public and private agencies to realize the vision and goals for Startup India initiative.  
• Assisting the department in implementation and monitoring of the action plans, schemes etc. by engaging all stakeholders  
• Any other responsibility as identified by the department in respect of Startup Ecosystem in the country |

C. How to Apply

Eligible candidates shall submit the filled application form and supporting documents via email or by post or by courier as per the proforma provided on the website of Department of Industrial Policy and Promotion (DIPP) within prescribed time limit. Applications received after due date (or) which are not in the prescribed format will not be considered.

The format of the application is available at [http://dipp.gov.in/English/Publications/jobs/jobs.aspx](http://dipp.gov.in/English/Publications/jobs/jobs.aspx) under the hyperlink “Application for the position of Sr Consultant/Consultant with Startup India”.

1. Download the application proforma.
2. Fill the application in the given proforma.
3. In addition, the applicant has to attach a brief resume, achievements and supporting documents.
4. Scanned copies of the filled application form along with resume and copies of supporting documents may be sent in a zip file format with filename “<Candidate_Name>_ForPostOf_<PositionAppliedFor>_zip” (zip file size cannot exceed 20 Mb) to startupindia.apply@gov.in on or before 17th October 2016, 5:30 PM. (or)
5. Copies of filled up application form, resume and supporting documents may be submitted via post or courier to “The Director, Startup India Program, DIPP, Ministry of Commerce and Industry, Udyog Bhavan, New Delhi-110011” on or before 17th October 2016, 5:30 PM.
D. Selection Procedure: Selection will be based on short listing and personal interview

Candidates will be shortlisted by the department based on their application, resume, and supporting documents submitted by the candidate. Shortlisted candidates will have to appear for interview(s) before a duly constituted Committee/Board by DIPP for final selection.

E. Period of engagement:

The period of engagement of the senior consultant and consultants is for 1(one) year from the date of engagement. The contract may be extended for such additional period(s) based on assessment of performance and necessity at the sole discretion of the DIPP. Both senior consultant and consultants will be entitled for 10% enhancement in their remuneration (calculated on the consolidated remuneration) in case their contract is extended for a period of one year at a time. No such enhancement will be applicable in case the period of extension is less than one year.

The contract can be terminated by either side at any time, by giving one month’s notice. However DIPP reserves the right to terminate the contract of engagement of consultants at any stage of engagement without assigning any reason thereof by paying one month’s remuneration in lieu of the notice period.

F. General Information:
1. No TA/DA shall be paid for appearing for the Interview(s).
2. The senior consultant and consultants shall be paid TA/DA for official tours within the country as per entitlements of a Government of India officer drawing Grade Pay of Rs. 6600/- (in case of Train by AC –II Tier or Air travel by Economy Class).
3. The engagement of consultants would be on full-time basis and they would not be permitted to take up any other assignment during the period of consultancy with DIPP
4. DIPP has the right to alter or reject the entire selection/advertisement at any stage without assigning any reasons what so ever and the decision of DIPP shall be final in this regard.

DR. J. Balaji
Director, BE-I
DIPP