

**WORK ALLOCATION
IN THE DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE
AS ON 04.09.2019**

I. AMONG SENIOR OFFICERS

| Name | Designation | Work allocated |
|--------------------------------------|--|--|
| Shri Shailendra Singh, IAS(MP:88) | Additional Secretary | FDI Policy, Foreign Investment Facilitation, FDI Data Cell, Project Monitoring Group, Industrial Corridors & IICC, Ease of Doing Business, Leather, Copy Rights, Startup India, Internal Trade, e-Commerce, Boiler, NPC&QCI, International Cooperation- Asia (ex ME), International Cooperation-Europe, Public Procurement |
| Shri Shashank Priya, IRS(C&CE:88) | Additional Secretary & Financial Adviser | Finance-I, Finance-II, Budget & Accounts |
| Shri A S Bhal, IES(85) | Senior Economic Adviser | Besides functions of Economic Adviser, matters related to Industrial Policy, Industrial Statistics, Coordination matters of DPIIT |
| Shri Anil Agrawal, IPS(UP:88) | Joint Secretary | Leather, Cement, Paper, Linoleum and Rubber, Internal Trade (except e-Commerce), Explosives, International Cooperation- Africa, Middle East & Oceania, Startup India, International Cooperation-CIS countries |
| Ms Sumita Dawra, IAS(AP:91) | Joint Secretary | Vigilance, MIIUS Scheme, NPC& QCI, Manufacturing Policy, UNIDO, Investment Promotion(MII), International Cooperation-Asia (ex ME), Copy Rights, FDI Policy, Foreign Investment Facilitation, FDI Data Cell |

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|-------------------------------------|-----------------------------|--|
| Shri Rajiv Aggarwal, IAS(UP:93) | Joint Secretary | IPR- Establishment, Patents, Trade Marks and GI, IPR- Negotiations and Cooperation, Designs and National Institute of Design, IPR- CIPAM, International Cooperation-Americas, Project Monitoring Group, Public Procurement |
| Shri Ravinder, IAS(UP:99) | Joint Secretary | Ease of Doing Business, Library, Industrial Licensing, Salt, Consumer Industry, Light Engineering Industry, Industrial Enterprise Memorandum, e-Commerce, Technical Regulations, Technical Support, International Cooperation-Europe |
| Shri Rajendra Ratnoo, IAS(TN:01) | Joint Secretary | North East Schemes, GST Subsidy Scheme, Himalayan States Schemes, Industrial Corridors & IICC |
| Shri S D Sharma, CSS | Joint Secretary | Cash, Public Grievances, O&M, RTI, Record Cell, Rajbhasha, Parliament, Establishment matters, General Admin, Protocol, SEO Cell |
| Shri T.S.G. Narayannen | Technical Adviser (Boilers) | Boiler, Technical Support |
| Shri Sanjay Kumar Panda | DDG | Industrial Statistics |

II. AMONG DEPUTY SECRETARIES/DIRECTORS

| Sl. No. | Name of the Officer (S/Shri/Smt/Ms) | Work allocated |
|---------|-------------------------------------|--|
| 1. | Shruti Singh, Director | Startup India, Investment Promotion(MII),FDI Policy Section, Foreign Investment Facilitation Section, FDI Data Cell, MIIUS Scheme |
| 2. | Uday Singh Mina, Director | GST Subsidy Scheme, Himalayan States Schemes |
| 3. | Margaret Gangte, Director | Consumer Industry, Light Engineering Industry, Industrial Enterprise Memorandum |
| 4. | Supriya S Devasthali, Director | Leather, Ease of Doing Business |
| 5. | Narender Kumar, Dy Secretary | Cash- Pay Rolls, Cash- Other Bills+ Cashier Cell, Public Grievances |
| 6. | Pijush Dasgupta, Dy. Secretary | International Cooperation- Europe, Right to Information, Record Cell, Salt |
| 7. | Sushil K Satpute, Director | IPR- Establishment, Patents, International Cooperation- Americas |
| 8. | Sampa Saha, Director | Library |
| 9. | Nikhil Kumar Kanodia, Director | Project Monitoring Group, Industrial Licensing, Supervision of all work related to technical regulations |
| 10. | Surabhi Sharma, Deputy Secretary | e-Commerce, Establishment- Gazetted, Establishment- Non Gazetted, Establishment - Retirement matters, Establishment- Other matters, Establishment-D: Group D, R&I, Copy Rights |
| 11. | Pooja Swaroop, Deputy Secretary | Trade Marks and GI |
| 12. | Ashish Dutta, Dy. Secretary | International Cooperation- CIS countries, International Cooperation - Africa, Middle East and Oceania |
| 13. | Raman Kant Sood, Dy Secretary | Explosives, International Cooperation- Asia (ex ME) |
| 14. | Asha Sota, Deputy Secretary | Vigilance |
| 15. | | Office & Management |
| 16. | Yogesh Gupta, Deputy Secretary | General Administration, Protocol, SEO Cell, North East Schemes |
| 17. | D C Bijalwan, Deputy Secretary | Project Monitoring Group |

III. TECHNICAL OFFICERS

| Sl. No. | Name of the Officer (S/Shri) | Work allocated |
|---------|--------------------------------|---|
| 1. | A.M. Balraj, SDO (Engg) | Public Procurement, Parliament |
| 2. | Mohd Z.K. Yusufzai, SDO (Engg) | Cement, Boiler and Technical Support |
| 3. | A.P. Singh, SDO (Engg) | Industrial Corridors & IICC |
| 4. | Dr. S.S. Gupta, SDO (Engg) | Paper, Linoleum and Rubber, Internal Trade (except e-Commerce) |
| 5. | Dr. Ashish Kumar, SDO (Engg) | IPR- Negotiations and Cooperation, Designs and National Institute of Design, IPR- CIPAM |
| 6. | Nand Lal, Consultant | All work relating to Chemical Wing |
| 7. | S.K. Jain, DO (Engg) | |
| 8. | Sundeeep Chauhan, DO (Engg). | Boiler, Technical Support, Internal Trade (except e-Commerce) |

IV. UNDER SECRETARIES

| Sl. No. | Name of the Officer (S/Shri/Smt/Ms) | Work allocated |
|---------|-------------------------------------|---|
| 1. | Binod Kumar, US | Light Engineering Industry, Consumer Industry |
| 2. | A K Sabharwal, US | O&M, Establishment- Other matters |
| 3. | Dayanidhi Joshi, US | Leather, International Cooperation- CIS countries |
| 4. | R K Punia, US | Right to Information+ Record Cell, Cash-Pay Roll, Cash-Other Bills+ Cashier Cell |
| 5. | Shambhu Datt Sati, US | Establishment- Gazetted, Establishment- Non Gazetted, Establishment - Retirement matters, Establishment-D: Group D, R&I |
| 6. | B.K. Sharma, US | Industrial Corridors & IICC |
| 7. | P K Pattnaik, US | International Cooperation- Africa Middle East and Oceania, Industrial Enterprise Memorandum |
| 8. | K P Singh, US | Finance –I |
| 9. | Kundan Kumar, US | General Administration, Protocol, SEO Cell |
| 10. | L Madan Kumar Reddy, US | Startup India |
| 11. | Sunil Kumar Agarwal, US | Cement, Public Grievances |
| 12. | Gokul Chand,US | NPC & QCI, UNIDO, Manufacturing Policy |
| 13. | | IPR- Establishment, Patents, Designs and National Institute of Design |
| 14. | Sunder Singh, US | GST Subsidy Scheme |
| 15. | D V S P Varma, US | Public Procurement, Parliament |

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| 16. | R.D. Diwakar, US | Investment Promotion(MII), International Cooperation- Europe |
| 17. | Anuj Kumar, US | Finance-II |
| 18. | R Mythili, US | Ease of Doing Business, Industrial Licensing |
| 19. | | Explosives, IPR-CIPAM |
| 20. | Arun Kumar, US | Paper, Linoleum and Rubber |
| 21. | B K Sethi, US | Trade Marks and GI, International Cooperation- Americas |
| 22. | Ganesh H Nikhare, US | International Cooperation - Asia(ex ME), Himalayan States Schemes |
| 23. | Anshu Mauli Kumar, US | Project Monitoring Group |
| 24. | Tanmoy Roy, US | Salt, Library |
| 25. | Lata S Kapur, US | Vigilance, IPR- Negotiations and Cooperation |
| 26. | Jagdish Kumar, US | MIIUS Scheme |
| 27. | S Dhana Shekar, US | North East Schemes |

V. SECTION OFFICERS

| Sl. No. | Name of the Officer (S/Shri/Smt/Ms) | Work allocated |
|---------|-------------------------------------|---|
| 1. | Sanjay Bhatt | Ease of Doing Business |
| 2. | | Public Procurement |
| 3. | Mukul Kumar Gupta | Vigilance |
| 4. | Usha Arora | Boiler |
| 5. | Asha Rani | Cash- Pay Roll |
| 6. | Asha Rani | Cash-Other Bills+ Cashier Cell |
| 7. | Pardeep Kumar Kher | Cement |
| 8. | | Coordination |
| 9. | Rohtas Singh | Office & Management |
| 10. | Rooma Manchanda | MIIUS Scheme |
| 11. | Yogesh Taneja | North East Schemes |
| 12. | Rahul Handa | Establishment-Gazetted |
| 13. | Rahul Handa | Establishment- Non Gazetted |
| 14. | Geeta Sakhuja | Establishment - Retirement matters |
| 15. | Nishi Sharma | Establishment- Other matters |
| 16. | Sushil Bhalla | Leather |
| 17. | Anil Kumar Chauhan | Establishment-D: Group D, R&I |
| 18. | Kumar Gaurav | FDI Policy Section |
| 19. | Kumar Gaurav | Foreign Investment Facilitation Section |
| 20. | Pradeep Toppo | IPR- Establishment |
| 21. | Saji P Augustine | IPR- Negotiations and Cooperation |
| 22. | Nutan Sanghal | Patents |

| Sl. No. | Name of the Officer (S/Shri/Smt/Ms) | Work allocated |
|----------------|--|---|
| 23. | Uma Vijayan | Trade Marks and GI |
| 24. | S Balaji | Designs and National Institute of Design |
| 25. | Nutan Sanghal | IPR- CIPAM |
| 26. | K R H D Prasad | International Cooperation - Asia(ex ME) |
| 27. | Achamma Rajan | International Cooperation- Europe, International Cooperation- CIS countries |
| 28. | Suresh Kumar Chauhan | International Cooperation- Americas |
| 29. | Ashok Kumar Pradhan | International Cooperation - Africa , Middle East and Oceania |
| 30. | Ajay Priyadarshy | Industrial Corridors & IICC |
| 31. | Madhu Singh, Economic Officer | NPC & QCI |
| 32. | Vacant (Addl charge to Bimla Rawat) | Linoleum and Rubber |
| 33. | Rajender Prasad | SEO Cell |
| 34. | Dharam Pal | Right to Information, Record Cell |
| 35. | Vacant (Charge to Shri Shahid Rasool, RO) | Manufacturing Policy |
| 36. | Naveen Kumar | Light Engineering Industry |
| 37. | Ajay Kansal | Paper |
| 38. | Bimla Rawat | Consumer Industry |
| 39. | Saikat Das | Parliament |
| 40. | P M Erishikesan | Special Schemes |
| 41. | Md. Sharfuddin | GST Subsidy Scheme |
| 42. | Latha Jerish | Industrial Licensing |
| 43. | P C Joshi | General Administration |
| 44. | T. Hanumantha Rao | Under Posting |
| 45. | Ngulkhosat | Finance-II |
| 46. | Sukh Dayal Bhalaik | Finance-II |
| 47. | Gaurav Kumar Tripathi | Salt |
| 48. | Saikat Das | Protocol |
| 49. | Vacant | Technical Support |
| 50. | Vacant | Finance-I |
| 51. | Nitesh Ranjan | Make In India |
| 52. | Vacant | Budget & Accounts |
| 53. | Iqbal Singh | Startup India |
| 54. | Vacant | Rajbhasha |
| 55. | Vacant (Addl Charge to Shahid Rasool, Research Officer) | Industrial Enterprise Memorandum |
| 56. | Vacant | Industrial Statistics |

| Sl. No. | Name of the Officer (S/Shri/Smt/Ms) | Work allocated |
|----------------|--|-------------------------------|
| 57. | Vacant | Library |
| 58. | Latha Jerish | Public Relations & Grievances |
| 59. | Sumit Kumar | Explosives |
| 60. | Gaurav Kumar Tripathi | UNIDO |
| 61. | Ganesh Gupta | e-Commerce |
| 62. | Arunesh Kumar Singh | Copyrights |

VI. AMONG EX-CADRE/OTHER CADRE POSTS

| Sl. No. | Name of the Officer (S/Shri/Smt/Ms) | Work allocated |
|----------------|---|--|
| 1. | Vacant (Director, L&I) | Library |
| 2. | Sunita Yadav(IES), Director | Finance-I, Finance-II |
| 3. | Y Jaya Priyadarshani, Joint Director | Manufacturing Policy, NPC&QCI, UNIDO |
| 4. | | Industrial Statistics, Coordination |
| 5. | Sushant Sudan, Deputy Director (IES) | OSD to Secretary, DPIIT |
| 6. | Nayonika Dutta, Deputy Director(IES) | e -Commerce, Copy Rights |
| 7. | Aisha Saeed, Assistant Director (ISS) | ISU |
| 8. | Goonjan Kumar, Assistant Director (IES) | FDI Policy Section, Foreign Investment Facilitation Section, FDI Data Cell |
| 9. | Gajraj Singh, Joint Director (OL) | Rajbhasha |
| 10. | Madhu Singh, Economic Officer | NPC & QCI |
| 11. | Babu Lal Meena, Assistant Director (OL) | Rajbhasha |
| 12. | Vacant, Assistant Director (OL) | Rajbhasha |
| 13. | Geetha Venugopal, Research Officer | Foreign Investment Facilitation Section |
| 14. | Shahid Rasool, Research Officer | Manufacturing Policy |
| 15. | Neeraj Kumar Sharma, Research Officer | FDI Data Cell |
| 16. | Des Raj Kapur, Assistant Librarian & Information Officer | Library |
| 17. | Vacant (Protocol Officer) | Protocol |
| 18. | Vacant (Addl Charge to Sh. Shahid Rasool, Research Officer) | Industrial Enterprise Memorandum |
| 19. | Accounts Officer (Vacant) | Finance-II |
| 20. | Vacant (Economic Officer) | |
| 21. | Vacant (Economic Officer) | |

OFFICERS FROM ERSTWHILE DGS&D

| Sl. No. | Name of the Officer (Shri) | Work allocated |
|----------------|-----------------------------------|--|
| 1. | Rakesh Kumar, Director | Cell for Public Procurement Management |
| 2. | Rajesh Gupta, Director | Cell for Public Procurement Management |
| 3. | Shlok Bhardwaj, Director | Cell for Public Procurement Management |

Allocation of Ministries/Departments for handling coordination Work

A. Charge of Principal/ Senior Economic Adviser

1. Ministry of Micro, Small and Medium Enterprises
2. NITI Aayog
3. Department of Commerce

B. Charge of Additional Secretary (Shri Shailendra Singh)

1. Ministry of Information and Broadcasting
2. Department of Atomic Energy
3. Department of Economic affairs
4. Ministry of Shipping
5. Department of Revenue
6. Department of Heavy Industries
7. Ministry of Civil Aviation
8. Department of Posts

C. Charge of Joint Secretary (Shri Anil Kumar Agrawal)

1. Ministry of Earth Sciences
2. Ministry of Minority Affairs
3. Ministry of Social Justice & Empowerment
4. Ministry of Steel
5. Department of Skill Development and Entrepreneurship
6. Ministry of Petroleum & Natural Gas

7. Department of Chemicals & Petro -Chemicals
8. Department of Fertilizers
9. Department of Science & Technology
10. Department of Scientific and Industrial Research
11. Department of Bio-Technology
12. Department of Animal Husbandry and Dairying
13. Department of Consumer Affairs

D. Charge of Joint Secretary (Ms Sumita Dawra)

1. Ministry of External Affairs
2. Department of Investment & Public Asset Management
3. Ministry of Textiles
4. Department of School Education and Literacy
5. Department of Health & Family Welfare
6. Department of Health Research
7. Department of Pharmaceuticals
8. Ministry of Food Processing Industries
9. Ministry of Coal
10. Department of Higher Education

E. Charge of Joint Secretary (Shri Rajiv Aggarwal)

1. Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy
2. Ministry of Environment, Forest & Climate Change
3. Ministry of New and Renewable Energy
4. Ministry of Tribal Affairs

5. Department of Agricultural Research and Education
6. Department of Agriculture, Cooperation & Farmers Welfare
7. Department of AIDS Control
8. Department of Fisheries
9. Department of Public Enterprises
10. Ministry of Statistics and Programme Implementation

F. Charge of Joint Secretary (Shri Ravinder)

1. Ministry of Corporate Affairs
2. Ministry of Electronics & Information Technology
3. Ministry of Home Affairs (Except D/o Official language)
4. Ministry of Housing and Urban Affairs
5. Ministry of Labour and Employment
6. Ministry of Power
7. Department of Defence
8. Department of Defence Production
9. Department of Defence Research & Development
10. Department of Justice
11. Department of Land Resources
12. Department of Legal Affairs
13. Legislative Department
14. Department of Telecommunication

15. Department of Financial Services

G. Charge of Joint Secretary(Shri Rajendra Ratnoo)

1. Ministry of Development of North Eastern Region
2. Department of Sports
3. Department of Youth Affairs
4. Ministry of Panchayati Raj
5. Ministry of Tourism
6. Ministry of Women and Child Development
7. Department of Rural Development
8. Ministry of Mines
9. Department of Food and Public Distribution
10. Ministry of Water Resources, River Development & Ganga Rejuvenation
11. Ministry of Culture
12. Ministry of Railways
13. Ministry of Road Transport

H. Charge of Joint Secretary (Shri S D Sharma)

1. Department of Administrative Reforms & Public Grievances
2. Department of Pensions & Pensioners Welfare
3. Department of Personnel & Training
4. Department of Official Language

5. Department of Ex-Servicemen Welfare
6. Department of Space
7. Ministry of Parliamentary Affairs
8. Department of Drinking Water & Sanitation

I. Charge of Chief Controller of Accounts

1. Department of Expenditure

Allocation of States/UTs for handling Miscellaneous Coordination work

A. Charge of Additional Secretary (Shri Shailendra Singh)

1. Madhya Pradesh
2. Dadra & Nagar Haveli
3. Daman & Diu
4. Goa
5. Odisha

6. Uttarakhand

B. Charge of Joint Secretary (Shri Anil Agrawal)

1. Karnataka
2. Kerala
3. Uttar Pradesh
4. West Bengal

C. Charge of Joint Secretary (Ms Sumita Dawra)

1. Andhra Pradesh
2. Haryana
3. Himachal Pradesh
4. Telangana
5. Puducherry

D. Charge of Joint Secretary (Shri Rajiv Aggarwal)

1. Bihar
2. Lakshadweep
3. Maharashtra
4. Chandigarh
5. Punjab

E. Charge of Joint Secretary (Shri Ravinder)

1. Andaman & Nicobar Islands
2. Chattisgarh
3. Gujarat
4. Jharkhand
5. Rajasthan

F. Charge of Joint Secretary (Shri Rajendra Ratnoo)

1. Delhi
2. North East States (including Sikkim)
3. Jammu & Kashmir
4. Tamil Nadu

LIST OF SECTIONS

| S. No. | New Name | Old Name |
|--------|--|--|
| 1. | Boiler | Boiler |
| 2. | Budget & Accounts | Budget & Accounts |
| 3. | Cash- other Bills | Cash- II |
| 4. | Cash- Pay Roll | Cash- I |
| 5. | Cement | Cement |
| 6. | Consumer Industry | Consumer Industry |
| 7. | Coordination | Coordination |
| 8. | Copy Rights | IPR VII |
| 9. | Designs and National Institute of Design | IPR V |
| 10. | Ease of Doing Business | BE-I |
| 11. | Establishment- Gazetted | E-I |
| 12. | Establishment - D, Group D, R&I | Estt-D + R&I |
| 13. | Establishment- Non Gazetted | E-II |
| 14. | Establishment - Other Matters | E- IV |
| 15. | Establishment - Retirement Matters | E- III |
| 16. | Explosives | Explosive |
| 17. | Finance- 1 | Finance -1 |
| 18. | Finance - 2 | Finance - 2 |
| 19. | International Cooperation- Americas | IP&IC- III |
| 20. | International Cooperation- Asia (ex ME) | IP&IC- I |
| 21. | FDI Policy Section | FC-I |
| 22. | E-Commerce | |
| 23. | Foreign Investment Facilitation Section | FC- II |
| 24. | FDI Data Cell | FDI Data Cell |
| 25. | General Administration | General Administration |
| 26. | GST Subsidy Scheme | Planning |
| 27. | Rajbhasha | Hindi |
| 28. | Industrial Corridors & IICC | Industrial Corridor+ ID-I |
| 29. | Industrial Enterprise Memorandum | Industrial Enterprise Memorandum (IEM) |
| 30. | Industrial Licensing | Industrial Licensing (IL) |
| 31. | Manufacturing Policy | National Manufacturing Policy (MP) |
| 32. | Industrial Statistics | ISU |
| 33. | International Cooperation - Africa Middle East & Oceania | IP&IC - IV |
| 34. | International Cooperation - Europe | IP & IC - II |
| 35. | International Cooperation - CIS | |
| 36. | IPR- Negotiations and Cooperation | IPR - II |
| 37. | IPR- CIPAM | IPR VI |
| 38. | IPR- Establishment | IPR- I |

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| 39. | Leather | Leather |
| 40. | Linoleum and Rubber | Linoleum and Rubber (LR) |
| 41. | Library | Library |
| 42. | Light Engineering Industry | Light Engineering Industry (LEI) |
| 43. | Investment Promotion (Make in India) | BE- III |
| 44. | MIUS Scheme | IIUS + ID-II |
| 45. | NPC-QCI | NPC-QCI |
| 46. | Office & Management | Office & Management (O&M) |
| 47. | Paper | Paper |
| 48. | Parliament | Parliament |
| 49. | Patents | IPR - III |
| 50. | Protocol | Protocol |
| 51. | Public Procurement | BE- II |
| 52. | Public Relations & Grievances | PR&C |
| 53. | Right to Information | Right to Information |
| 54. | Salt | Salt |
| 55. | SEO- Cell | SEO Cell |
| 56. | Himalayan States Schemes | Special Package |
| 57. | Startup India | Startup India |
| 58. | Technical Support | TSW |
| 59. | Trademarks and GI | IPR- IV |
| 60. | UNIDO | UNIDO |
| 61. | Vigilance | Vigilance |
| 62. | North East Schemes | DBA-II+ NER |
| 63. | Internal Trade (except e-Commerce) | |