

Department for Promotion of Industry and Internal Trade (DPIIT)

Terms and conditions for engagement of 'Young Professional' in Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry.

- (i) You will be paid a consolidated fee of Rs. 60,000/- (Rupees Sixty Thousand only) per month (minus Professional Tax/TDS as applicable), subject to periodical completion of work certified by the Controlling Officer. You will not be entitled for any other allowance or facility in additional to the consolidated fee.
- (ii) Your engagement as Young Professional is subject to verification of documents related to your educational qualifications and experience. If any information/documents submitted by you are found false/wrong at any stage, your engagement will be terminated immediately and the appropriate action will be taken against you as per rules.
- (iii) Your engagement as Young Professional shall be initially for a period of one year which may be extended upto three years. After three years no further extension will be permissible under any circumstances. The engagement will be purely on a temporary basis.
- (iv) Working hours shall normally be from 9 AM to 5.30 PM during working days including half an hour lunch break in between. However, in exigencies of work, you may be required to sit late and may be called on Saturdays/ Sundays and other holidays also.
- (v) You will be eligible for 08 days leave during the period of one year, subject to the prior written approval of the controlling Officer. Unavailed leave cannot be carried forward to the next year. Further, leave up to one month can be considered without remuneration with the prior approval of controlling officer. However, in exceptional cases like need for professional development, training etc, this condition may be relaxed with the approval of Secretary DPIIT, subject to official exigencies.
- (vi) You will be governed by the Official Secrets Act, 1923, as amended from time to time and will not disclose to any unauthorized person(s) any information/data that come to your notice during the period of your engagement as 'Young Professional' in the Department. All such information/records/papers/software/emails etc will be property of the Government. You will be required to sign a CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT with DPIIT.
- (vii) You shall not represent yourself or otherwise make public with the intent to make a commercial advantage of your engagement with DPIIT. You shall not, in any manner whatsoever, use the name, emblem or official seal of the Government of India or DPIIT or any abbreviation of the name of DPIIT, in connection with business or otherwise without the prior written permission of the competent authority of DPIIT.
- (viii) You shall be expected to conduct yourself in accordance with the rules and regulations of the Government of India. You will be expected to demonstrate high moral character, integrity, secrecy of office and dedication to work while discharging your duties. In case your services are not found satisfactory or found to be in conflict with the interest of the DPIIT/Government of India, your services will be terminated forthwith, without any notice period or compensation.



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- (ix) In the unfortunate event of the death, injury or illness while serving DPIIT, you or the next of kin shall not be entitled to any compensation or appointment.
- (x) You will be required to submit a police verification report from your concerned police station and also submit a medical-cum-fitness certificate issued by any authorized Medical Practitioner prior to engagement.
- (xi) This engagement is terminated at any time by the Government, by giving 15 days' notice or pay in lieu thereof. Similarly, you may also disengage after giving notice for a similar period.
- (xii) Your period of engagement would commence from the date of your joining at DPIIT.
- (xiii) The period of engagement as Young Professional will not confer any claim or right for subsequent engagement/employment with Department for Promotion of Industry and Internal Trade or any other Govt. Department at a later date.

