The Cell for IPR Promotion and Management (CIPAM) under the aegis of the Department of Industrial Policy & Promotion, Ministry of Commerce and Industry is empanelling graphic designers for print and digital artwork.

Interested individuals/companies are required to submit their complete profile, experience, sample of work(s) and rates of items mentioned under deliverables by 15th April, 2017 to Mr. Raghav Arora (CIPAM) at raghav.arora94@gov.in

Deliverables: The deliverables include but not limited to designing of Brochures, Publications/Books, Brochures/Pamphlets, Presentation Templates and Graphics/Artwork for social media.

Terms and Conditions of Empanelment are as follows:

i) Payment for the job will be done at rates fixed during the empanelment process. Payment for certain artwork may be done on actual basis after submission of bills.

ii) CIPAM reserves the right to verify the quality of work.

iii) In case, work is found to be of inferior quality, the empanelment may be rescinded, besides deduction in payments.

iv) Soft copy the artwork in all relevant formats shall be provided to CIPAM via e-mail.

v) Payment shall be made only after successful completion of the job offered by CIPAM. Empanelment per se does not make empanelled agency eligible for payment.

vi) Empanelment shall be valid for the period of 3 years from date of empanelment.

vii) Department of Industrial Policy and Promotion shall have the exclusive right to de-panel the individuals/companies before expiry of their term.